

NEWBOTTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 20 JULY 2026 AT 7.30PM

PRESENT: Chairman, Councillor Michael Loggin; Councillors Linda Baker, Jordan Bolton, Gary Merrell, Kevin Ridge and Matthew Walsh.

In the absence of the Chairman, Councillor Matthew Walsh chaired the meeting.

ALSO IN ATTENDANCE: Theresa Goss, Clerk and Responsible Financial Officer.

16/26 Apologies – There were no apologies.

17/26 Declaration of Interests – There were no declarations of interest.

18/26 Minutes - The minutes of the meeting held on 18 May 2026 were taken as read, duly adopted and signed by the Chairman.

There were no matters arising.

Resolved that the minutes of the meeting held on 18 May 2026 be approved and signed by the Chairman.

(The Chairman arrived at the conclusion of this item and chaired the meeting from this point)

19/26 Chairman's Announcements

- New Councillor – The Chairman welcomed to Councillor Gary Merrell to his first meeting of the Parish Council.

20/26 Open Forum – There were no members of the public present.

21/26 Reports from Unitary Authority Councillors – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

22/26 Village Matters

- i) Playing Field and Pavilion – The Chairman reported that an update had been received from the Playing Field Association, following their last meeting.

The meeting focused on the final plans, which had been drawn up by the Architect, for both the changing rooms and the clubhouse in readiness for submission of the planning application.

Regarding the size of the changing rooms, due to them being redesigned based on the FA standards, the PFA had decided that they would proceed with the minimum requirements to allow league teams to play at the fields and to also attract funding from the FA. The building was now somewhat bigger than the PFA had originally planned and as such, the costs had risen with it, which meant that more funding was required before the project could proceed. The PFA would have an approximate cost once they had the final plans from the Architect.

This meant that the PFA would not have everything in place to allow Middleton Cheney FC Men's team to use the pitches in the 2026/2027 season.

The PFA's intent for the remainder of the year was to continue with their fundraising efforts, sort out the car park, install the concrete base for the changing room building, progress with the bat surveys and submit the planning application.

Resolved that the report be noted.

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- ii) Myers Close Play Area – Councillor Jordan Bolton reported that he was continuing to obtain quotes for new play equipment.

Resolved that the report be noted.

23/26 Parish Council Matters

- i) Co-option – There had not been any applications for co-option onto the Parish Council.

Resolved that the vacancy continue to be advertised. **Action TG**

24/26 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority:
2026/2572/TCA
Notification of Tree Work at Jellicle House, Main Street, Charlton
Propose to cut back branches on 2 elder trees, a conifer and 2 ash trees that overhang our property Jellicle house. the trees are next door at Chatterwell.
No objections
- ii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers:

2026/0298/FULL
Newbolt Farm, Green Lane, Kings Sutton
Erection of a free farrowing house
Granted

25/26 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

Resolved that:
 - 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
 - 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 20 July 2026 for the bank accounts at Unity Trust Bank be noted; and
 - 3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 30 June 2026 and the Unity Trust bank statements for June 2026.
- ii) Budget Monitoring 2026/2027 – The Parish Council considered the budget monitoring report for 2026/2027.

Resolved that the report be noted.
- iii) Effectiveness of the Internal Audit 2025/2026 – The Parish Council reviewed the Effectiveness of the Internal Audit 2025/2026.

Resolved that the Effectiveness of the Internal Audit 2025/2026 be noted and approved.

- 26/26 **Correspondence** – The Clerk was asked to contact Unity Authority Councillors Rosie Herring and Rebecca Breese regarding the Jetty footpath and wall repairs and whether they had made any progress with the funding, following discussions with Sam Simons. **Action TG**

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Councillors raised their concerns about the speed of the traffic approaching the Cemetery along Green Lane, from the direction of the village. Therefore, West Northants Council would be requested to investigate moving the 30mph limit further out along Green Lane, which meant that the national speed limit would not start so close to the village. **Action TG**

27/26 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 28/26 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

28/26 Staffing Expenses – The Parish Council considered a revision to the Clerk's mileage reimbursement rate.

Resolved that the mileage rate for the Clerk's expenses be increased from 45p per mile to 55p per mile, back dated to 1 April 2026. **Action TG**

29/26 Correspondence – There was no further correspondence.

30/26 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 21 September 2026
- 16 November 2026

31/26 Items for Next Agenda

- Poors Allotment
- Quote for maintenance of the Parish Council noticeboard

(The meeting closed at 8.05pm)

Signed, Chairman – 21 September 2026